

LEGAL NOTICE

Milan-Cibola County

New Mexico

Request for proposals #2018-01

The Village of Milan is soliciting proposals from qualified lawyers or law firms to provide the following services:

The legal service required include attending meeting of the Board of Trustees as needed(Board), answering questions presented by the Mayor and the Board or any individual trustee, addressing any legal matter that comes before the Village including, but not limited to, reviewing contracts, reviewing services and goods, proposals and procurement, advising on personnel matters, drafting and or reviewing and defending ordinances and resolutions, lobbying and conduct of litigation or assistance to outside counsel conducting litigation.

Offerors must possess substantial and demonstrable knowledge and experience in the areas of municipal, county or stated government, governmental finance and contracting, procurement, advising city officials, acting as municipal attorney, drafting of ordinances, statues and regulations, land use planning and zoning, historic and prehistoric preservation, environmental law, intergovernmental affairs, legislative lobbying, dealings with the New Mexico Municipal League and the prosecution of litigation. Offerors must possess necessary licenses to enable them to provide representation to the Village before New Mexico State and Federal Courts.

This request is to provide professional services during the period from April 2018 thru April 2022. Proposals should include the qualifications of all personnel to be used in litigation and define what the role of each person will be in satisfaction of the scope of work of the proposed contract.

To obtain the Request for proposals application packet contact:

Paul Pena, Village Manager  
Village of Milan  
623 Uranium Ave.  
PO Box 2727  
Milan, New Mexico 87021  
Phone: 505-285-6694  
Fax: 505-285-6696

An original and (4) four copies of proposal must be submitted to the office of the Village Manager no later than 4:00pm on April 26, 2018. Proposals will be opened on April 27, 2018 at 10:00am. Please indicate RFP #2018-01 on the bottom left of the envelope.