

VILLAGE OF MILAN
BOARD OF TRUSTEES MEETING
August 17, 2017 – 5:30 P.M.
MINUTES

- CALL TO ORDER

Mayor George Knotts called the meeting to order at 5:30pm

- ROLL CALL

Members Present: Mayor George Knotts

Trustee Vivian Brumbelow

Trustee Felix Gonzales

Trustee Helen Dayan

Mayor Pro Tem Orlando Gallegos

Also Present: Village Manager Marcella Sandoval

Village Clerk Denise Baca

- OPENING PRAYER AND PLEDGE OF ALLEGIANCE

Trustee Gonzales opened the meeting with a prayer followed by Mayor Pro Tem Gallegos leading in the Pledge of Allegiance

I. APPROVAL OF AGENDA

Motion: Trustee Dayan made a motion to approve the agenda

Second: Mayor Pro Tem Gallegos

Vote: 4-0; all ayes

II. APPROVAL OF MINUTES

a. Board of Trustees Workshop July 12, 2017

b. Board of Trustees Regular Meeting July 20, 2017

c. Board of Trustees Special meeting July 12, 2017

d. Board of Trustees Special meeting July 26, 2017

Motion: Mayor Pro Tem Orlando Gallegos made a motion to approve the minutes of July 12th workshop, July 20th regular meeting, July 12th special meeting and July 26th special meeting as written.

Second: Trustee Dayan

Vote: 4-0; all ayes

III. APPROVAL OF CASH DISBURSEMENT JOURNAL FOR July 2017

Motion: Mayor Pro Tem Gallegos made a motion to approve the Cash Disbursement Journal for July 2017

Second: Trustee Dayan

Vote: 4-0; all ayes

IV. ACCEPTANCE OF MUNICIPAL COURT CASH JOURNAL FOR July 2017

Motion: Trustee Brumbelow made a motion to accept the Municipal court cash journal for July 2017

Second: Trustee Dayan

Vote: 4-0; all ayes

V. MANAGER'S UPDATE

Update was given from Fire Chief Keith Austin, Transit Director Sarah Austin, Water Department Joe Ray Mirabal, IT department Mike Gonzalez, Police Department Roberta Martinez, All other department updates were presented by Village Manager Marcella Sandoval.

VI. OLD BUSINESS

No old business to discuss

VII. NEW BUSINESS

1. Discussion/Action: Resolution 2017-21 a resolution adopting an Infrastructure Capital Improvement Plan (ICIP).

Motion: Trustee Dayan made a motion to approve Resolution 2017-21 adopting an Infrastructure Capital Improvement Plan.

Second: Mayor Pro Tem Gallegos

Vote: 4-0; all ayes

2. Discussion: Ordinance adopting the rules of procedure for the Municipal Court
Village Manager Marcella Sandoval explained to the board that this ordinance will adopt the state rules of procedure for the Municipal Court.

3. El Gato Grande, LLC Second Option agreement

Eileen Yarbrough, Economic Development Director stated that this is a second option agreement for \$5,000.00 for 6 months with an option to extend for an additional 6 months for an additional \$5,000.00. El Gato also would like to sit on the steering committee for the master plan for the Farm.

Motion: Mayor Pro Tem Gallegos made a motion to approve the second option agreement as written with El Gato Grande, LLC

Second: Trustee Dayan

Vote: 4-0; all ayes

VIII. PERSONNEL

- A. Employee of the month for July 2017

Employee of the month for July is Ray Mirabal he is doing a great job and always comes when he is called.

- B. Hires and/or Terminations for the month of July 2017

IX. CITIZENS TO ADDRESS THE BOARD

Victoria Carreon, a writer with the Cibola times introduced herself to the Governing body and the public. Ms. Carreon stated that she looks forward to working with the Village of Milan.

X. BOARD COMMENTS

Mayor Pro Tem Gallegos stated that the mural on Route 66 looks good and is a great way to promote the history of Milan.

Trustee Brumbelow stated that it is nice to see things moving along. The weeds are bad and we need to find a way to control them. Trustee Brumbelow went on to thank the Fire Department for the donation of school supplies to the Milan Elementary students. The teachers are using their judgment to determine which students need the supplies. They are very much appreciated by everyone.

Trustee Gonzales stated that the transit is running students for daycares. That is working out good for the parents. School has started so people need to be cautious while driving. Fall sports have started and the athletes need to know we support them.

All board members thanked Manager Marcella Sandoval for all of her hard work over the years.

XI. ANNOUNCEMENTS

1. Board of Trustees Workshop on Wednesday, September 13, 2017 at 5:30 p.m.
2. Planning and Zoning Meeting on Thursday, September 14, 2017 at 5:30 p.m.
3. Board of Trustees Meeting on Thursday, September 21, 2017 at 5:30 p.m.

Board agreed to add a special meeting on August 3, 2017 at 5:00p.m.

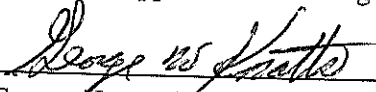
XII. ADJOURNMENT

Motion: Trustee Dayan made a motion to adjourn the meeting

Second: Trustee Brumbelow

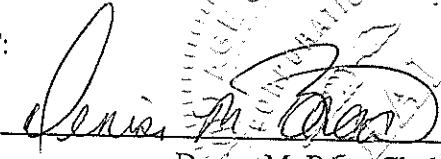
Meeting adjourned at 6:40 p.m.

Approved/Approved with changes



George Knotts, Mayor

ATTEST:



Denise M. Baca, Clerk

