

**VILLAGE OF MILAN
BOARD OF TRUSTEES MEETING
OCTOBER 19, 2017 – 5:30PM
MINUTES**

- **CALL TO ORDER**
Mayor Pro Tem Orlando Gallegos called the meeting to order at 5:30pm
- **ROLL CALL**
Members Present: Mayor Pro Tem Orlando Gallegos
Trustee Helen Dayan
Trustee Vivian Brumbelow
Trustee Felix Gonzales
Members Absent: Mayor George Knotts
Also Present: Manager Paul Pena
Clerk Denise Baca
- **OPENING PRAYER AND PLEDGE OF ALLEGIANCE**
 - I. **APPROVAL OF AGENDA**
Motion: Trustee Dayan made a motion to approve the agenda
Second: Trustee Brumbelow
Vote: 4-0; all aye
 - II. **APPROVAL OF MINUTES**
 - a) Board of Trustees Workshop September 13, 2017
 - b) Board of Trustees Regular Meeting September 21, 2017
Motion: Trustee Brumbelow made a motion to approve the minutes for the September 13th and the September 21st meetings.
Second: Trustee Dayan
Vote: 4-0; all aye
 - III. **APPROVAL OF CASH DISBURSEMENT JOURNAL FOR SEPTEMBER 2017**
Motion: Trustee Brumbelow made a motion to approve the cash disbursement journal for September 2017
Second: Trustee Dayan
Vote: 4-0; all aye
 - IV. **ACCEPTANCE OF MUNICIPAL COURT CASH JOURNAL FOR SEPTEMBER 2017**
Motion: Trustee Helen Dayan made a motion to accept the Cash journal for the Municipal Court for September 2017
Second: Trustee Gonzales
Vote: 4-0; all aye
 - V. **MANAGER'S UPDATE**
Village Manager Paul Pena stated that the gross receipt tax was higher this month and should be leveling out soon. Mr. Pena stated that he has a meeting in Santa Fe to find out what is going on with the taxes and hopefully this meeting will give us some information as to what to expect in the future.

The billing cycle has been adjusted that people were getting behind on their water bills and hopefully this will help them get caught up.

Department heads present included Mike Gonzales, IT; Bill McElroy, Parks; Natalie Pelak, Pool; Sarah Austin, Transit; Jack Molerres, Water, Street, Recreation; Keith Austin, Fire Department; Pat Salazar, Police Department.

All department heads gave an update of their departments.

VI. OLD BUSINESS

VII. NEW BUSINESS

a) Discussion/Action: Ordinance 261 Uniform Traffic Update

Motion: Trustee Brumbelow made a motion to approve the Uniform Traffic Update

Second: Trustee Dayan

Vote: 4-0; all aye

b) Discussion/Action: Village Manager's contract

Motion: Trustee Dayan made a motion to approve the Managers contract

Second: Trustee Gonzales

Vote: 4-0; all aye

c) Discussion/Action: Appointment to the Transit Board

Mayor Pro Tem Gallegos stated that Marcella and Jerry Stephens were on the board and neither of them is employed by the Village any longer. The recommendation of the Transit board is Manager Paul Pena and Trustee Felix Gonzales be appointed.

Motion: Trustee Dayan made a motion to approve the recommendation of Manager Pena and Trustee Gonzalez.

Second: Trustee Brumbelow

Vote: 4-0; all aye

VIII. PERSONNEL

a) Employee of the Month for September 2017

Joe Lovato is the employee of the month for September

IX. CITIZENS TO ADDRESS THE BOARD

3 MINUTES WILL BE ALLOWED

X. BOARD COMMENTS

Trustee Dayan congratulated Mr. Pena and stated that he is doing a great job.

Trustee Brumbelow thanked the department heads for the updates

Trustee Gonzales stated that it is breast cancer awareness month and the youth are showing their support at the schools and the sport events. Trustee Gonzales also stated that there is an event at the High School on Veterans Day and everyone is welcome to attend.

Mayor Pro Tem Gallegos stated that the updates given by the department heads is very helpful and tells the public what is going on.

XI. ANNOUNCEMENTS

a) Planning and Zoning Workshop Thursday October 26, 2017 at 4:00pm

- b) Board of Trustees Workshop November 8, 2017 at 5:30pm
- c) Board of Trustees Regular Meeting November 16, 2017 at 5:30pm
- d) Planning & Zoning meeting November 9, 2017 at 5:30pm
- e) Pumpkin patch/Fall Festival October 28, 2017 at 1:00pm

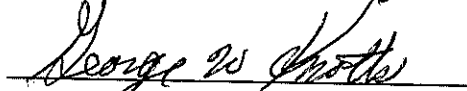
XII. ADJOURNMENT

Motion: Trustee Dayan made a motion to adjourn

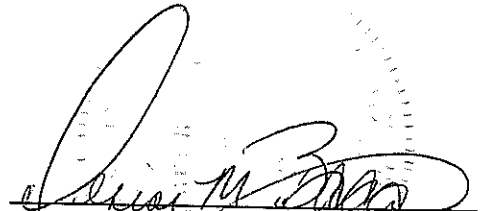
Second: Trustee Brumbelow

Meeting adjourned at 6:56pm

Approved/Approved with changes:


George Knotts, Mayor

ATTEST:


Denise Baca, Clerk